

BY-LAWS

***SAM DAVIS LODGE NO. 661, F & AM
101 MARY LAW DR
PO BOX 364
SMYRNA, TN 37167***

ADOPTED.....OCTOBER.....1911

AMENDED.....APRIL.....1954

AMENDED.....JANUARY.....1961

AMENDED.....1981

AMENDED.....MARCH.....1992

AMENDED.....OCTOBER.....1994

AMENDED.....OCTOBER 2,..2003

AMENDED.....APRIL 6, 2006

ADOPTED IN ENTIRETY.....

CONTENTS

	PAGE NUMBER
BYLAWS COVER PAGE	1
CONTENTS	2
PREFACE	3
CHARTER MEMBERS	4
ARTICLE I (Meetings)& II (Officers and Elections)	5
ARTICLE III (Duties and Compensation of Officers)	6
ARTICLE IV (Fees and Dues)	7
ARTICLE V (Committees)	8
ARTICLE VI (Delinquency of Investigators)	9
ARTICLE VII (Order of Business)	9
ARTICLE VIII (Expenditure of Lodge Funds)	9
ARTICLE IX (Rules of Order)	10-11
FLOWER POLICY	11
PAST MASTERS	12-14

PREFACE

Whereas, the members of Sam Davis Lodge have voted to amend the By-Laws of their Lodge as adopted in October 1911, and which we acknowledge here as a memorial to be the results of the labors of our departed brothers, H.G. Davis, G.B. Harris, Jr., and W.E. Fields, and whereas, the Worshipful Master of this Lodge, Brother J. Everett Miller, in January 1953 appointed Brothers Walter King Hoover, John T. Burnette and Archie R. Sullivan as a Committee to make recommendations concerning any action thought necessary in amending said By-Laws, and whereas, said By-Laws were adopted as amended at a Stated Meeting on July 2, 1953, and whereas, the Worshipful Master of this Lodge, Brother Willard C. Nelson on December 13, 1960 appointed Brothers Robert Anderson Rion, George Franklin Kersey and George Everett Young as a committee to make recommendations concerning any action thought necessary in amending said By-Laws. Now, therefore be it moved that the said By-Laws be amended to read as follows: (Adopted at a Stated Meeting on January 5, 1961).

Also, whereas, the members of Sam Davis Lodge have voted to amend the By-Laws of their Lodge on March 5, 1992, now, therefore be it moved that the said By-Laws be amended to read as follows:

Also, whereas the Worshipful Master of this Lodge, Douglas Paul Frazier, at a Stated Meeting on August 7, 2003 appointed Brothers: Harold Ernest Scott, P.M. Chairman, Bob Frank Stephenson, P.M., Robert Warren Waldron, P.M., and Robert Clinton McClendon, P.M., as a committee to make recommendations concerning the financial condition of the Lodge or any action thought necessary in amending said By-Laws.

Whereas, the members of Sam Davis Lodge have voted to amend the By-Laws of their Lodge at a Stated Meeting on October 2, 2003. Therefore, be it moved that the said By-Laws be amended to read as follows:

Whereas, the members of Sam Davis Lodge have voted to amend the By-Laws of their Lodge at a Stated Meeting on April 6, 2006. Therefore, be it moved that the said By-Laws be amended to read as follows:

Whereas, the members of Sam Davis Lodge have voted to amend the By-Laws of their Lodge at a Stated Meeting on January 4, 2007. The Worshipful Master at the Stated Meeting in October 2006 appointed the following as a By Laws Committee: Harold Ernest Scott, PM, Chairman, Bob Frank Stephenson, PM, Robert Warren Waldron, PM and Victor Jordan, PM. Therefore, be it moved that the said By-Laws be amended in their entirety to read as follows:

LIST OF CHARTER MEMBERS
SAM DAVIS LODGE, NO. 661, F & AM
SMYRNA, TENNESSEE

DATE OF CHARTER:MARCH 11, 1911

1. ALEXANDER, W. H.
2. ADKERSON, J.M.
3. BUCK, JOHN M.
4. CARTER, THOMAS B.
5. CARTER, WILLIAM M.
6. CROSTHWAIT, DR. G.W.
7. COLEMAN, WILL D.
8. DAVIS, H.G.
9. DENNY, R.B.
10. ENGLES, DR. W.J.
11. FIELDS, W.E.
12. GOOCH, COL. J. SANDERS
13. HUDSON, S.L.
14. HARRIS, G.B.
15. HARRIS, JOHN C.
16. HIBBETT, THEODOLPILUS C.
17. McKENNON, LeROY
18. McADOO, J.C.
19. MARTIN, T.A.
20. MILLER, A.B.
21. NEELY, DR. M.E.
22. ROBERTSON, N.C.
23. SANDERS, THOMAS G.
24. SANDERS, I.S., JR.
25. SANDERS, JESSE
26. SHORT, WILLIAM, SR.
27. SHORT, R.L.
28. SMITH, C.P.
29. WARD, WILSON

BY-LAWS

ARTICLE I

MEETINGS

Section 1. The Stated Meeting of this Lodge shall be held on the First (1st) Thursday of each month and shall begin at seven o'clock P.M.

Section 2. Called meetings shall be held at such times as the Worshipful Master shall designate, but no business shall be transacted, except that for which it is being called.

ARTICLE II

OFFICERS AND ELECTIONS

Section 1. Officers of this Lodge shall consist of a WORSHIPFUL MASTER, SENIOR WARDEN, JUNIOR WARDEN, TREASURER, SECRETARY, SENIOR DEACON, JUNIOR DEACON, SENIOR STEWARD, JUNIOR STEWARD, TILER, CHAPLAIN, MARSHAL, HISTORIAN AND THREE (3) TRUSTEES.

Section 2. Of the said Officers, in Section 1, the following shall be elected by ballot annually: Worshipful Master, Senior Warden, Junior Warden, Treasurer and Secretary. The Worshipful Master shall appoint the others, except that henceforth each succeeding immediate Past Master shall be appointed a Trustee, to serve a term of three (3) years. (2003)

Section 3. Election of Officers of this Lodge shall be held at the stated meeting in December of each year, and they shall be installed prior to the first day of January thereafter. A majority of ballots cast in each case being necessary to elect each officer.

Section 4. At the election of Officers, nominations may be made.

ARTICLE III

DUTIES AND COMPENSATION OF OFFICERS

Section 1. It shall be the duty of the Worshipful Master to require of each officer of the Lodge, a strict performance of all his duties and see that all un-Masonic conduct is faithfully dealt with according to the rules of the order. He is to exercise a general superintendence over the money and properties of the Lodge and otherwise perform what is required of him by the landmarks of the order.

Section 2. It shall be the duty of the Senior Warden to perform all duties and exercise the power of the Worshipful Master in his absence and take charge of the craft during the hours of labor.

Section 3. It shall be the duty of the Junior Warden to perform all duties and exercise the powers of the Worshipful Master during his absence, and that of the Senior Warden, and to take charge of the craft during the hours of refreshment.

Section 4. The Treasurer shall pay out funds of the Lodge only on order signed by the Worshipful Master and Secretary (except as provided in Article V, Section 1 b) only after the same has had the prior approval of the Lodge.

Section 5. The Secretary shall keep a correct record of all proceedings of the Lodge lawful to be written; preserve all papers and records belonging to the Lodge; keep a separate ledger account of each member, showing the amount of dues he has paid and the date of affiliation, initiation, passing, raising, withdrawal, suspension, expulsion, restoration or death; keep the financial records of the Lodge in such manner and condition that they may be audited at any time; to perform the duties generally expected of a Secretary.

Section 6. It shall be the duty of the Tiler to preserve and maintain the furniture and jewels of the Lodge.

Section 7. It shall be the duty of the Historian to keep records of all events of the Lodge of interest and historical value as they occur, bring past history of the Lodge up to date insofar as possible. He shall make a written report to the Lodge at the Stated Meeting in February, showing progress that has been made on recording the past history. He shall also read to the Lodge at that time, the history recorded for the previous year.

Section 8. It shall be the duty of the Trustees to look after the buildings and properties of the Lodge, keep property of the Lodge adequately insured, have full authority to employ and discharge custodians, make such minor repairs as to keep building and property in good repair, and report to the Lodge the need of major repairs, and supervise the same, after they have been authorized by the Lodge.

Section 9. Compensation of the Secretary shall be three Dollars (\$3.00) per member per-year, payable semi-annually.

ARTICLE IV

FEES AND DUES

Section 1. The fees for the degrees shall be as follows:

First Degree	\$50.00
Second Degree	\$50.00
Third Degree	\$50.00

(2003)

Section 2. No petition for degrees shall be considered unless the fee for the first degree accompanies it, and no degree shall be conferred until after the fee for that degree has been paid. No petition for advancement on certificate and waiver shall be considered unless the fee for the next degree to be conferred upon the applicant accompanies it.

Section 3. Each member in good standing, except 50 Year Members and Life Members, not raised, admitted or restored since the close of the Lodge's preceding fiscal year (January 1 – December 31), must pay annually in advance, beginning each fiscal year, the sum of Thirty Seven Dollars and Fifty Cents (\$37.50) plus Grand Lodge Per-capita Tax and any Grand Lodge assessment, to the Lodge Secretary as dues. (2006) Members who pre-pay any single or all multi-year Grand Lodge assessment will be exempt from that portion of dues. Dues of any member may be remitted after propriety of so doing, has been referred to a special committee to report to the Lodge, if there are good reasons therefore. (2003)

Section 4. Each member raised, restored, or affiliating by transfer, plural membership or dual membership shall pay to the lodge, in advance, a pro-rata amount at a rate specified in Section 3 of this Article (\$37.50) as dues for the balance of that fiscal year. These members afore mentioned in this section, will also pay a full share of any Grand Lodge assessment levied for that year plus a full year's Grand Lodge Per Capita. (2006)

Section 5. In accordance with Section 6.613, Tennessee Masonic Code the following will apply to this lodge:

1. The Secretary shall read to the Lodge each year at a Stated Meeting in **May**, the names of members whose dues of the Lodge's current fiscal year have not been paid or remitted.
2. At the Stated Meeting in **June** the names will be read again, and charges shall be preferred by the Junior Warden and summons sent to each member to appear at the **July** Stated Meeting to show cause why they should not be suspended for non-payment of dues. (Majority vote required)
3. Those members still in arrears at the time of the **July** Stated Meeting shall be suspended for non-payment of dues effective at that meeting. (Two-thirds majority vote required). The Secretary shall immediately send those members suspended a notice of suspension along with a Petition for Restoration via First Class U.S. Mail.

ARTICLE V

COMMITTEES

Section 1. The Worshipful Master shall, as soon as possible after the installation of officers each year, appoint the following Standing Committees each of which a majority shall constitute a quorum.

- A. An auditing Committee whose duty it shall be to audit books, vouchers, records and reports of the Treasurer and the Secretary, and report fully thereon at the Stated Meeting in **March**, and at such other times as the Worshipful Master may direct.
- B. A Charity Committee consisting of three members of the Lodge, who shall have authority during recess of the Lodge, to expend no more than **fifty (\$50.00)** dollars in each month in favor of any one applicant for that purpose and report the amount so drawn to the Lodge at the first Stated Meeting thereafter.
- C. A Conduct Committee, consisting of three **(3) Past Masters** of the Lodge, whose duty it shall be to take cognizance of the conduct of brethren within the jurisdiction of the Lodge, reconcile differences which may arise, and prefer charges for its action.
- D. Visiting Committee, whose duty it shall be to visit sick and distressed brethren and their families, widows and orphans of deceased brethren, and report to the Worshipful Master.
- E. An Inquisitorial Committee consisting of three or more members of the Lodge, whose duty it shall be to interview each prospective candidate from whom a petition for the degree has been received and obtain from him information relative to his motive and moral fitness as may appear advisable. No ballot on such petition shall be taken until after the committee has reported thereon.
- F. A Lecture Committee, consisting of three or more members of the Lodge, each must be the holder of a Certificate of Proficiency or Lecture Card, issued by the authority of Board of Custodians of the Works and Lectures of the Grand Lodge, whose duty it shall be to examine candidates for advancement in the different degrees as to their proficiency, and report on the same at the next Stated Meeting of the Lodge. (2003)

ARTICLE VI

DELINQUENCY OF INVESTIGATORS

Section 1. Whenever a member of an **Inquisitorial** or Investigative Committee to whom a petition has been referred should fail to report thereon at the proper time or to present a satisfactory explanation of his failure to do so, the Worshipful Master if necessary shall summarily discharge him, and another appointed in his stead.

ARTICLE VII

ORDER OF BUSINESS

Section 1. The following shall be the order of business at all Stated Meetings, unless the Worshipful Master shall otherwise direct.

- A. Reading and approving all unapproved minutes of previous meetings
- B. Reading and referring petitions.
- C. Report of committees on petitions.
- D. Balloting on petitions
- E. Reports of committees other than on petitions.
- F. Unfinished business.
- G. Receiving and considering resolutions.
- H. Bills and communications.
- I. Disposing of such other business as may lawfully come before the Lodge
- J. Conferring degrees.

ARTICLE VIII

EXPENDITURES OF LODGE FUNDS

Section 1. **There shall be no disposition or appropriation of funds of this Lodge, except as provided in the By-Laws, and for current expenses.**

ARTICLE IX

RULES OF ORDER

Section 1. The Worshipful Master shall decide all questions of order, and from his decision there shall be no appeal, except to the Grand Lodge. He shall put all questions distinctly; if a decision were called for, he is to request those who voted in the affirmative to rise and count them, then the negative, and shall declare the results.

Section 2. When a member is about to speak, he shall arise from his seat and respectfully address the Worshipful Master. If any member in speaking or otherwise shall transgress the rules of the Lodge, the Worshipful Master or any member may call him to order, and the speaker shall immediately resume his seat, unless permitted to explain.

Section 3. When two or more members arise at once the Worshipful Master shall name the man who is to speak first.

Section 4. No visitor shall address the Lodge without permission being first obtained, unless by request of the Worshipful Master.

Section 5. When the Worshipful Master is stating a question or addressing the Lodge, when the Secretary is reading the minutes or when a member is speaking, no one shall enter, leave, cross the room, or be permitted to engage in private discourse.

Section 6. No member shall vote on any question in the results of which he is immediately interested or if not present when the question was stated.

Section 7. No motion for reconsideration shall be in order unless made within one stated meeting, after the question shall have been decided, nor then, unless moved by one who voted on the prevailing side.

Section 8. Every member of the Lodge when a question is stated shall vote unless he, for special reason is excused.

Section 9. When a motion is made and seconded, it shall be stated by the Worshipful Master, or being in writing, shall be handed to the Worshipful Master, who shall cause it to be read by the Secretary before debate.

Section 10. Every motion shall be in writing if a member desires it.

Section 11. After a motion is stated by the Worshipful Master, it shall be deemed to be in possession of the lodge, and may not be withdrawn by the mover or amended before discussed.

Section 12. When there is a question under debate, no other motion shall be received except to postpone to the next stated meeting, or to comment or to amend.

Section 13. When reading of a paper is called for, and a member makes objection, it shall be determined by vote.

Section 14. No member shall speak more than twice on one subject unless he first obtains the consent of the Worshipful Master, and then only for explanation in which case he shall confine himself strictly thereto.

Section 15. Petitions, memorials and other addresses to the Lodge or its officers shall be presented to the Worshipful Master or a Brother, and a brief statement of the contents thereof, shall be made by the Brother presenting it.

FLOWER POLICY

SAM DAVIS LODGE

Approved January 1, 1981

In case of the death of a member of Sam Davis Lodge, his wife, his children, his mother or father, flowers shall be sent. All others shall receive sympathy cards. Only the Worshipful Master, Senior Warden, Junior Warden or Secretary shall order flowers.

Amendment August 6, 1981

If the family request no flowers or if the funeral has taken place and flowers would not be appropriate then the amount that would have been spent for flowers will be donated to an appropriate agency, i.e., book for library, Gideons, Cancer Society, Senior Citizens, etc.

**PAST MASTERS OF
SAM DAVIS LODGE NO. 661, F & AM
(DECEASED *)**

J. S. GOOCH*	1911
H. G. DAVIS*	1912
H. G. DAVIS*	1913
W. J. ENGLER*	1914
J. P. FUNK*	1915
E. O. JENKINS*	1916
I. S. SANDERS*	1917
J. H. EDWARDS*	1918
A. G. MILLER*	1919
W. J. ENGLER*	1920
JAMES H. MOORE*	1921
W. M. CARTER*	1922
J. B. HAGER*	1923
W. J. ENGLER*	1924
EDWIN F. HOOVER, SR.*	1925
EDWARD E. NANCE*	1926
EDWIN F. HOOVER, SR.*	1927
EDWIN F. HOOVER, SR.*	1928
EDWIN F. HOOVER, SR.*	1929
J. O. NANCE*	1930
A. D. MADDUX*	1931
A. D. MADDUX*	1932
EDWIN F. HOOVER, SR.*	1933
EDWARD E. NANCE*	1934
J. M. SHIPP*	1935
EDWIN F. HOOVER, SR.*	1936
M. H. RYE*	1937
EDWIN F. HOOVER, SR.*	1938
EDWARD E. NANCE*	1939
HUBERT HARRIS JOHNS*	1940
HUBERT HARRIS JOHNS*	1941
FRANK STROUD*	1942
A.W. STEELE*	1943
EDWARD E. NANCE*	1944
JOHNNIE VESTAL BRASWELL*	1945
THOMAS BOYD COLEMAN*	1946
EDWIN F. HOOVER, SR.*	1947
EDWIN F. HOOVER, SR.*	1948
FRANK STROUD*	1949
FRANK STROUD*	1950
WALTER KING HOOVER*	1951
JOHN THOMAS BURNETTE	1952
JAMES EVERETT MILLER*	1953
VAUGHN VERNIE CECIL WILLIAMSON*	1954
ARCHIE RELDER SULLIVAN*	1955

**PAST MASTERS OF
SAM DAVIS LODGE NO. 661, F & AM (continued)
(DECEASED *)**

GEORGE FRANKLIN KERSEY	1956
GEORGE EVERETT YOUNG*	1957
ROBERT ANDERSON RION*	1958
GEORGE FRANKLIN KERSEY	1959
JOHN THOMAS BURNETTE	1960
WILLARD CLEVELAND NELSON	1961
JAMES WILLARD HICKS*	1962
RUBEN FLAKE CURTIS	1963
BUEL NATHANIEL ARBUCKLE, JR*.	1964
WILEY WISEMAN BINGHAM*	1965
WILEY WISEMAN BINGHAM*	1966
JAMES WILLARD HICKS	1967
THOMAS HARRISON WARD	1968
VAN GARY TENPENNY	1969
JOSEPH C. DRIGGERS*	1970
JAMES LOWELL ROSS	1971
LLOYD LELAND STEELE*	1972
HORACE LOWE HEATH	1973
JAY LEWIS SNUGGS*	1974
JIMMIE LEE GREEAR	1975
BOB FRANK STEPHENSON	1976
KENNETH THOMAS ARMER*	1977
ROBERT WARREN WALDRON	1978
JIMMIE LEE GREEAR	1979
HAROLD ALERT GERHART*	1980
ROBERT HERSCHEL SPEARMAN	1981
JOHN BATSON NORFLEET*	1982
JOHN HAYWARD NORTHCUTT*	1983
JERRY WAYNE COVINGTON	1984
TERRY LEVON THOMPSON	1985
ROBERT CLINTON MCCLENDON	1986
ROBERT MICHAEL GLASPELL	1987
ROGER DALE ELKS	1988
HAROLD ERNEST SCOTT	1989
W. MICHAEL SMITH	1990
ROBERT WAYNE SMITH	1991
DOYLE GENE SHORT	1992
KENNETH LANE LEWIS	1993
LARRY KENT SMITH	1994
MICHAEL LEE FERRELL	1995
PAUL DOUGLAS LAMB	1996
FLOYD BRACY DENNIS, SR.	1997
STEVEN RAY PICKLESIMER	1998
MARK ANTHONY DAVIS, SR.	1999
WILLIAM DAVID HENLEY	2000

**PAST MASTERS OF
SAM DAVIS LODGE NO. 661, F & AM (continued)
(DECEASED *)**

MICHAEL LEE FERRELL	2001
CHARLES RAYMOND PEARCY	2002
DOUGLAS PAUL FRAZIER	2003
JOSEPH NOEL LeBEAU, III	2004
JAMES EARNEST PERKINS	2005
DOUGLAS PAUL FRAZIER	2006